



European Suzuki Association

Role, responsibilities & skills

Governance Committee Member

The ESA is managed by a Board of Directors which includes the Team of Officers and representatives of each National Suzuki Association (Country Directors). The Board of Directors may delegate matters relating to the management of the ESA to The Governance Committee for further analysis, review and proposals for change.

The Governance Committee Member has three main areas of responsibility

1. To serve as a trusted advisor to the Board of Directors
 2. To support and assist the Board of Directors in the management of the organisation
 3. To ensure the aims of the organisation are consistently met
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- 1. To serve as a trusted advisor to the Board of Directors, the Governance Committee Member needs to –**
 - a. Have a good understanding of the 'bigger picture' of the ESA region, its relationship to other regions and its place in the world-wide Suzuki community
 - b. Assist in providing mission-based leadership and strategic governance
 - c. Regularly review the organisation's performance and effectiveness
 - 2. To support and assist the Board of Directors in the management of the organisation, the Governance Committee Member needs to –**
 - a. Have an excellent working knowledge of all ESA rules, processes and procedures
 - b. Communicate with other members of the Governance Committee on a regular basis
 - c. Communicate proactively, and on a regular basis, with all members of the organisation
 - 3. To ensure the aims of the organisation are consistently met, the Governance Committee Member needs to –**
 - a. Regularly review current working practices to ensure effectiveness and efficiency
 - b. Analyse, review and report on all matters delegated by the Board of Directors
 - c. Contribute towards proposals for change to the Board of Directors

Skills & experience

1. **English is the official working language** of the ESA therefore the ability to communicate effectively in this language is highly recommended.
2. The Governance Committee Member should be an **excellent collaborator** and willing to work with colleagues in the Team of Officers and on the ESA Board
3. **Good communications are essential.** The Governance Committee Member should be a good communicator, being able to listen to the views of others as well as advocate their own: they should also be excellent strategic thinkers, being able to see the 'bigger picture' where necessary.
4. **Diplomatic skills** are key. The Governance Committee Member should demonstrate savvy diplomatic skills and a natural affinity for cultivating relationships and persuading, convening, facilitating, and building consensus among diverse individuals.