



European Suzuki Association

MANUALS REVIEW COMMITTEE (2025) Terms of Reference

Task

The task in hand is to –

Rewrite all the manuals in order to:

- a) simplify the existing text
- b) prevent contradictions
- c) prevent teacher trainers making mistakes because they are not familiar with the latest changes
- d) prevent admin workload created by the continuous changes of the manual

Data

In March 2025, a questionnaire was sent to all Teacher Trainers to get feedback on how clear and easy to use the Manuals were.

A Summary of Questionnaire responses was compiled.

In April 2025, a Review of the Manuals was discussed at the European Suzuki Teacher Trainers Conference in Vilnius, Lithuania.

A Collation of Discussion Group's feedback was compiled

Two-year moratorium

A moratorium of a minimum of two years to any changes of the ESA manuals was approved by the ESA Board in December 2025.