European Suzuki Association

Responsibilities INSTRUMENT COMMITTEES

ESA Instrument Committees are responsible for supporting and developing their respective instruments within the European Suzuki community, in accordance with ESA policies and procedures.

1. The responsibilities of each Instrument Committee include the following:

1.1 Appointment of Instructors and Teacher Trainers

To oversee and make decisions regarding the appointment of Instructors and Teacher Trainers in accordance with the procedures set out in Section D of the ESA A&A Manual.

1.2 Recognition of Teachers and Teacher Trainers from Other Regions

To consider applications for ESA Recognition from Teachers and Teacher Trainers from other regions, in accordance with the procedures set out in Section E of the ESA Appointments & Accreditations Manual.

1.3 Development of the Instrument within the Region

To collaborate with Teacher Trainers and Teachers to support and promote the development of the instrument throughout the European region. This may include identifying needs, encouraging professional development, supporting collaboration and facilitating the exchange of information and experience.

1.4 Communication and Annual Reporting

To maintain communication with Teachers and Teacher Trainers within the instrument community, collect relevant information for inclusion in an annual Instrument Report to the ESA Board of Directors. This report should include relevant developments, activities, achievements, challenges and priorities for the instrument within the region.

1.5 Integrity and Conflicts of Interest

Committee members may not receive royalties, fees, commissions or other compensation for materials prepared by the committee and published under the Suzuki name. Any proposed exception must be discussed with the committee member or members concerned and approved by the ESA Board of Directors before any such arrangement is undertaken.

Committee members should disclose any potential conflicts of interest relevant to their responsibilities and decision-making.

2. Additional Responsibilities of Instrument Committee Chairpersons

In addition to the responsibilities applicable to all Instrument Committee members, each Chairperson has the following responsibilities.

2.1 Communication with the ESA Board

To represent the work and concerns of the Instrument Committee in communications with the ESA Board of Directors and to bring relevant issues to the Board's attention when necessary.

2.2 Annual Meeting with the Instrument Committee Chairs

To participate in the annual meeting of Instrument Committee Chairs (ICC) to discuss issues arising from the ESA Instrument Reports, exchange information and experience, and provide advice and recommendations to the ESA Board of Directors.

2.3 Representation on the ISA Instrument Committee

To represent ESA on the corresponding International Suzuki Association (ISA) Instrument Committee. The ESA representative must reflect the views and concerns of theTeacher Trainers in the relevant discipline within the European region.

The representative must either:

a. be a Teacher Trainer resident in the European region;
or
b. have completed Suzuki Teacher Training through the highest level of Suzuki core material available for the relevant discipline.

The representative should consult with Teacher Trainers and/or senior teachers in the region when appropriate to ensure that European perspectives are communicated accurately and fairly.

2.4 Collaboration on Suzuki Core Material Revisions

Where revisions to Suzuki core material are proposed, the Chairperson, acting as the ESA representative on the relevant ISA Instrument Committee, contributes to the revision process in close collaboration with Alfred Music, Zen-On and the ISA Publications Committee.

This process may include:

a. consulting senior Teachers and Teacher Trainers within the region
b. gathering feedback and recommendations concerning proposed changes
c. identifying potential recording artists
d. communicating European perspectives and recommendations to the appropriate ISA bodies (ISA Publication Committee and ISA Board Members). All revisions must follow the current ISA procedures.

2.5 Contribution to the Annual ISA Instrument Report

To collect and submit relevant European news and developments concerning the instrument for the annual ISA Instrument Report and ensure that the information submitted is accurate, relevant and representative of developments within the ESA region.

3. Cooperation and Continuity

Instrument Committee members and Chairpersons are expected to work collaboratively in the interests of the European Suzuki community.

Responsibilities should be carried out transparently, with appropriate and timely communication between committee members, Teacher Trainers, Teachers and the ESA Board of Directors.